

This is the translation of the Japanese Application Guide.  
 The formal version is the Japanese Application Guide  
 これは、日本語の学生募集要項の英訳です。正式なものは、  
 日本語版のものとします。

**OCTOBER 2009 ENROLLMENT AND APRIL 2010 ENROLLMENT**  
**<First Recruitment / Second Recruitment>**  
**APPLICATION GUIDE FOR ADMISSION**  
 GRADUATE SCHOOL OF NATURAL SCIENCE AND TECHNOLOGY,  
 GRADUATE SCHOOL OF ENVIRONMENTAL SCIENCE,  
 OKAYAMA UNIVERSITY (DOCTOR'S COURSE)

**I Number of Students to be admitted**

| School  | Division   | Number |
|---|--|--------|
| Graduate School<br>of Natural Science<br>and Technology | Frontier and Fundamental Sciences                  | 11     |
|   | Industrial Innovation Sciences                     | 23     |
|   | Chemistry and Biochemistry                         | 23     |
|   | Bioscience   | 28     |
|   | Total  | 85     |
| Graduate School<br>of Environmental<br>Science          | Social Engineering and Environmental<br>Management | 6      |
|   | Biological and Human Environment                   | 5      |
|   | Sustainability of Resources                        | 11     |
|   | Total  | 22     |

- Note 1) The above mentioned is the number of students for the April 2010 Enrollment.  
 2) For the October 2009 Enrollment, we will recruit a small number of students in each of the above divisions.

## II Application Guide for Admission

### 1. Eligibility to apply

Meets one of the following conditions:

- (1) Has obtained a master's degree (or professional degree) or is expected to do so by March 31, 2010 in Japan (in the case of October 2009 Enrollment, is expected to do so by September 30, 2009).
- (2) Has obtained a degree equivalent to a master's degree or professional degree at a foreign university or college, or is expected to do so by March 31, 2010 (in the case of October 2009 Enrollment, is expected to do so by September 30, 2009).
- (3) Has attended the foreign correspondence course of education in Japan and has successfully obtained a degree equivalent to a master's degree (or professional degree) or is expected to do so by March 31, 2010 (in the case of October 2009 Enrollment, is expected to do so by September 30, 2009).
- (4) Is deemed by the Japanese Minister of Education, Culture, Sports, Science and Technology to have obtained a degree equivalent to a master's degree or professional degree under the relevant foreign education system at a foreign university or college, or is expected to do so by March 31, 2010 (in the case of October 2009 Enrollment, is expected to do so by September 30, 2009).
- (5) Is designated by the Minister of Education, Culture, Sports, Science and Technology.
- (6) Is deemed by our Graduate School to have academic ability equal to or higher than a master's holder, based on the Review of eligibility for application. The candidate will be 24 years old or older as of April 1, 2010 (in the case of October 2009 Enrollment, 24 years old or older as of October 1, 2009).

Note i) Admissions for applicants who are expected to complete the Graduate School (master's course) of Okayama University in September 2009/March 2010 will be conducted separately.

ii) (2) refers to those who have completed a course which corresponds to a master's course in Japan, and whose period of school education is over 18 years. In the case of candidates whose period of school education is under 18 years, if he/she has engaged in research for a considerable period at a research institution such as a university (in Japan/foreign country), a joint use organization at a national university, or equivalent, as a research student or researcher, he/she is considered to be qualified for application.

iii) The handling of formal school education in the case of (3) is the same as ii) above.

iv) (5) refers to those who meet one of the following conditions, and have the experience of engaging in a research institution or university for more than 2 years after graduation from university, with published books, thesis, reports, patents or conference papers which are considered to be equivalent to or higher than a Master's thesis.

(A Review of Eligibility for Application in necessary. Please look at Section 2: Review of Eligibility for Application.)

1) Those who graduated from an undergraduate university course

2) Those who have completed 16 years of formal education in a foreign country (including completion of a foreign correspondence course of education in Japan.)

v) (6) refers to those who have passed the examination of academic ability (Written

Examination, Oral Examination, and Interview) after the examination of documents in our graduate school as part of the Review of eligibility for application. However, if your academic ability can be confirmed from the submitted documents, we can omit the Written Examination. We will inform you of the date and place of examination. (A Review of Eligibility for Application in necessary. Please look at Section 2: Review of Eligibility for Application.)

## **2. Review of eligibility for application**

For those who wish to apply in accordance with the eligibility conditions described in 1 (5) or 1 (6) above, a preliminary review of eligibility will be conducted. The following documents must be submitted to the Instruction Section of our Graduate School during the period below.

### **OCTOBER 2009 ENROLLMENT AND APRIL 2010 ENROLLMENT <First Recruitment>**

From July 1, 2009 to July 2, 2009

### **APRIL 2010 ENROLLMENT <Second Recruitment>**

From January 5, 2010 to January 6, 2010

#### Documents Required

- (1) Eligibility for Application Form: Use the designated form provided by our Graduate School.
- (2) Record of Academic Performance: Use the designated form provided by our Graduate School. (For research results in fields related to your major, briefly describe the objective findings.)  
For Academic Theses, Publications, etc., please attach the original version or a copy. For Research Presentations, please attach a summary or outline.
- (3) Certificate of Research Participation: Use the designated form provided by our Graduate School. (Prepared by the institution to which the applicant is affiliated.)
- (4) Certificate of Graduation (most recent): Prepared by the applicant's school.
- (5) Transcript (most recent): Prepared by the applicant's school.
- (6) Licenses and other qualifications: Copies of all certificates or licenses related to your major. (Copied on A4 paper. Include a brief explanation.)

For more details about the review of eligibility for application, please refer to 1 Note iv),v) above.

## **3. Application period**

### **OCTOBER 2009 ENROLLMENT AND APRIL 2010 ENROLLMENT <First Recruitment>**

From August 17, 2009 to August 18, 2009

### **APRIL 2010 ENROLLMENT <Second Recruitment>**

From January 28, 2010 to January 29, 2010

Office hours are from 8:30 to 17:15.

#### 4. Application procedures

- (1) Applicants must submit the documents which are described in (3) below to the Instruction Section of our Graduate School during the application period described in 3 above. If application documents are sent by mail, they should be sent by registered express mail. Write "Application Forms for Doctor's Course" in red color on the envelope; the documents must arrive by the application period described in 3 above.

**Applicants must contact their prospective supervisor as far in advance as possible to discuss their research before the application period.**

- (2) Location of Application Procedures

Instruction Section,  
Graduate School of Natural Science and Technology,  
Graduate School of Environmental Science,  
Okayama University  
3-1-1 Tsushima-naka Kita-ku Okayama 700-8530 Japan

- (3) Application documents

- i) Application Form, Curriculum Vitae and Admission Ticket for Examination:

Use the designated form provided by our Graduate School.

- ii) Photographs: Upper body, front view, without headwear, taken within the last 3 months. Attach to the Application Form and Admission Ticket for Examination.

- iii) Official Entrance Examination Fee: 30,000 yen (transaction fee is required)

Please bring the attached "Official Entrance Examination Fee" form to a payment window at a financial institution (such as the post office or bank) and pay the official entrance examination fee of 30,000 yen (Please do not use the ATM for this). Be sure to paste the "Official Entrance Examination Fee Proof of Transfer" document on the prescribed section (at the bottom of "the Admission Ticket for Examination" form) and submit it.

\* University / Embassy Recommended Japanese Government (Monbukagakusho) Scholarship Students do not need to pay the official entrance examination fee.

- iv) Transcript: Prepared by the applicant's undergraduate school.

- v) Transcript: Prepared by the applicant's graduate school.

- vi) Certificate of master's degree (or professional degree) or Certificate of Expected Completion.

- vii) Master's Thesis

1) Those who have obtained a master's degree: Photocopy of the thesis and an Abstract of the Thesis (Use the designated form provided by our Graduate School), of up to 2,000 words)

2) Those who are expected to obtain a master's degree or wish to apply with the eligibility conditions described in 1 (5) or 1 (6): Report of Research Progress (Use the designated form provided by our Graduate School, of up to 2,000 words)

Attach other research materials that have been published or orally presented.

- viii) Research Planning Sheet: Use the designated form provided by our Graduate School.

- ix) Curriculum Vitae and Certificate of Research Participation

Those who wish to apply under the eligibility conditions described in 1(2) (3), please fill out the necessary information on the designated form provided by our Graduate School.

- x) Envelope for sending the Admission Ticket for the Examination

Write the applicant's name, address, and attach a postal stamp of 350 yen to the envelop.

xi) Sticker of address: Fill out the necessary information.

It is not necessary for applicants who pass the review of eligibility for application to submit iv ), v ), vi ) above.

### 5. Applicants with disabilities:

Applicants with physical disabilities and, therefore, require special assistance (during the exam and/or during the graduate program) should contact the Graduate School in advance.

### 6. Selection

Selection will be made on the basis of an Oral Examination and the submitted documents.

#### Oral Examination

This will be based on your Master's Thesis and Research Plan, etc. If needed, we will check your English ability. (If you are an international student, we will check your Japanese ability.)

### 7. Date and place of examination

#### **OCTOBER 2009 ENROLLMENT AND APRIL 2010 ENROLLMENT <First Recruitment>**

|                  |                                   |  |
|------------------|-----------------------------------|--|
| Oral Examination | August 25, 2009<br>from 9:30 a.m. | Place of examination will be provided by the prospective supervisor. |
|------------------|-----------------------------------|--|

Note 1: Date of Examination is subject to change with notice to applicants.

2: If you have not received information about the date and place of examination by August 21, please contact the section described in 11 (6) below.

#### **APRIL 2010 ENROLLMENT <Second Recruitment>**

|                  |                                    |  |
|------------------|------------------------------------|--|
| Oral Examination | February 9, 2010<br>from 9:30 a.m. | Place of examination will be provided by the prospective supervisor. |
|------------------|------------------------------------|--|

Note 1: Date of Examination is subject to change with notice to applicants.

2: If you have not received information about the date and place of examination by February 4, please contact with the section described in 11 (6) below.

### 8. Announcement of results

#### **OCTOBER 2009 ENROLLMENT AND APRIL 2010 ENROLLMENT <First Recruitment>**

September 4, 2009, at 10:00 a.m.

## **APRIL 2010 ENROLLMENT <Second Recruitment>**

March 2, 2010, at 10:00 a.m.

The results of the examination will be posted on the bulletin board of the Instruction Section for Graduate School Okayama University (building for Faculty of Engineering) and those who have passed the examination will also receive formal notification by mail.

### **9. Enrollment procedure**

Successful applicants who have completed the enrollment procedure are permitted to enter our Graduate School. We will undertake the enrollment procedure during the period mentioned below, and we will provide more details later.

**FOR OCTOBER 2009 ENROLLMENT:** From September 16, 2009 to September 17, 2009

**FOR APRIL 2010 ENROLLMENT:** From March 15, 2010 to March 16, 2010

### **10. Tuition, etc.**

Admission fee

FOR OCTOBER 2009 ENROLLMENT: 282,000 yen

FOR APRIL 2010 ENROLLMENT: 282,000 yen (Expected amount of the admission fee)

If the admission fee changes at the time of enrollment, the new fee will be applied after implementations of the change.

Tuition fee

FOR OCTOBER 2009 ENROLLMENT: 535,800 yen (per year)

If the tuition fee changes during the course of the student's study, the new tuition will be applied after implementation of the change. The amount of the tuition fee is subject to change.

FOR APRIL 2010 ENROLLMENT: 535,800 yen (per year) (Expected amount of the tuition fee)

If the tuition fee changes at the time of enrollment and during the course of the student's study, the new tuition fee will be applied after implementation of the change. The amount of the tuition fee is subject to change.

Premiums of personal accident insurance for students pursuing education and research are also required.

### **11. Daytime and night course system for those who work during class hours**

We also teach students on Saturdays, during summer vacation & winter vacation, and so on.

### **12. Notes**

(1) Documents will not be returned and the Entrance examination fee is non-refundable.

No change regarding the contents of the documents will be accepted.

(2) Excluding the following circumstances, the Official Entrance examination fee is non-refundable.

A: The Entrance examination fee was paid but application documents were not submitted.

B: The Entrance examination fee was paid but application documents were not accepted.

C: The eEntrance examination fee was mistakenly transferred twice.

(3) Those who write false statements in the Application Form and other documents etc. will be prohibited from enrolling, even after they have received admission and have entered the Graduate School.

(4) Personal information contained in the application form will be used in the selection of candidates. When you are enrolled, personal information contained in the application form (such as name, sex, birthday, address, and old school name) will also be used as part of the student registration database of the University.

In addition, personal data of successful candidates, such as the application number and name will be used in the tuition fee administration and tuition exemption system of the University.

Furthermore, in the case of requests for entrance fee exemption, entrance fee late payment, tuition fee exemption, or JASSO (Japan Student Services Organization) scholarships, we may refer to students' transcript or certificate of academic achievement which was submitted at the time of application, in order to assist in selecting students for these exemptions.

■ For further information, please contact the following.

Instruction Section,

Graduate School of Natural Science and Technology,

Graduate School of Environmental Science

Okayama University

3-1-1 Tsushima-naka Kita-ku Okayama 700-8530

Tel: 086-251-8576 Fax: 086-251-8580

Graduate School of Natural Science and Technology

URL <http://www.gnst.okayama-u.ac.jp/>

Graduate School of Environmental Science

URL <http://ambiente.okayama-u.ac.jp/>